



Jai Ganesh Educational Foundation's

## **JAI GANESH COLLEGE OF EDUCATION (B.Ed.)**

Maha. Govt. Sact. No. : 2008 / (177/08) N.C.T.E. Code No. : APW04503 / 123547  
PUNE UNIVERSITY ID No. PU / PN / B.Ed. / 296 / 2008 College Code : 1115



**" Education is Manifestation of the  
perfection already in man"**

*Swami Vivekananda*



Prin. Dr. Sudhakarrao Jadhavar Educational Campus - 1,  
Jadhavar Chowk, Manaji Nagar, Narhe, Pune 411041.

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**Faculty**



**Marathi Rajbhasha Granth Dindi**



**Yoga Session**



**Yoga Session**



**National Science Day**



**Dhumrapan Virodh Din**



**Social Service**



**Social Service**



**Shivjayanti**



**Shivjayanti**

# 7th Yuva Sansad



Adv. Shardulrao Sudhakarrrao Jadhavar



Prin. Dr. Sudhakarrrao Jadhavar



Guest Arrival



Ganesh Vandana



Lightening the Lamp



7 th Yuva Sansad - Dais



7 th Yuva Sansad - Dignitaries on the Dais

## 7th Yuva Sansad



Shri. Raju Shetty



Adv. Shardulrao Jadhavar, Shri. Sanjay Raut & Sou. Sushma Andhare



Shri. Sunny Nimhan



Shri. Dilip Gholap



Shri Sainath Babar



Shri. Sanjay Jadhav



Shri Omraje Nimbalkar



Sou. Rupali Chakankar



Jai Ganesh Educational Foundation's & Jadhavar Group of Institute's

## **Jai Ganesh College of Education (B.Ed.)**

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## **Jadhavar Group of Institutes**

Education is focused to bring social, Intellectual and quality Education under the Umbrella of Prin. Dr. Sudhakar Rao Jadhavar Group of Educational Institutes. Once Student take admission in either of standard which start from nursery to post graduation in different discipline. We believe in translating aims into action with perfection in human being, it refers to divinity, inherent in everyone which is nature quality of mankind within no time the brand name “Jadhavar- Symbol of Success” has been created as over eleven thousand Students and their parents with seven hundred plus employees had trusted it. We have different disciplines such as Management, Arts, Commerce, Science, Computer Science, Nursing, Junior College, International Schools, Open University Center, Schools & School of education.

Jadhavar group of Institutes is headed under the visionary leadership of Prin. Dr. Sudhakar Rao Jadhavar who is widely known as core education list and has been part of Savitribai Phule Pune University who has successfully completed his tenure as a dean faculty of Commerce and has brought massive changes throughout commerce faculty of Savitribai Phule Pune University. Not only this but he also involved in various academic bodies of University. He has been known as Scholars Research Guide in wide spectrum of Education at National and International Level. He is also member of Maharashtra Nursing Council, Maharashtra State and Secretary of Principle Forum of S.P.P.U. At present he is working as Member of Management Council, Savitribai Phule Pune University.

The group is also co-headed by Adv. Shardul Sudhakar Rao Jadhavar who is young dynamic leader known for his committed and disciplined work with enthusiasm. He is well known personality in field of Social, Cultural and his work for downtrodden peoples of the society. At his early age he has shouldered the responsibility as a President of Dr. Sudhakar Rao Jadhavar social and Educational Trust through which numerous activities and movements have been organized for the Empowerment and upliftment of the various target group in the society. The note of his social work has taken at different level and has been awarded different awards such as but not limited to National Level and to have been awarded Sardar Vallabhbhai Patel National youth Award, New Delhi.

The group through its Education imbues in students in their collective ability to cope with changing global competitive techno era. Along with structural knowledge the dynamic development of students and best practices, ethics and values have been nurtured as part of learning process to impart highest quality of Education the state of art facilities are provided with different disciplines and recourse.

Seeking knowledge is continuous and never ending process the value addition programme are customized to suit the need of students and equip them with the skills demanded in the globalized corporate world. That is how the journey which was began in 2014 with a school has reached to 30+ different Educational institutes in 5 Campus with 13,000+ student.

**From Founder Secretary Desk:**



**Prin. Dr. Sudhakar Rao Jadhavar**

M.Com, M.A., L.L.M., M.P.M., D.T.L., D.L.L. & L. W., G.D.C. & A., Ph. D.

**President** : All India Principal Federation

**Management Council Member** : Savitribai Phule Pune University, Pune.

**Secretary General** : Maharashtra State Principal Federation

**General Secretary** : Principal Fourm (Savitribai Phule Pune University), Pune.

The Symbol of Success (Since 2014)

“Education for strength, wisdom and intellect” with this vision Prin. Dr. Sudhakar Rao Jadhavar Arts, Commerce & Science college has emerged as knowledge hub since its inception. Though its situated in rural area the college provides a value based education to the youth to develop into the winning personality and a complete human being. The purpose of the education is to create nation building capabilities in the students.

Since its beginning, college has earmarked a phenomenal growth in terms of infrastructure, expansion and curricular and extracurricular activities. With the excellent faculty the college gives students an opportunity to explore and rediscover their strength. Not only this for the empowerment of women students enrolled them with concession in fees.

**From Joint Secretary Desk :**



**Adv. Shardulrao Sudhakararrao Jadhavar**

M.B.A., P.G.D.H.R.M., B.Com., D.H.R. & L., D.C.L., D.C.P.L., APCL., CMED., D.LL., & L.W., L.L.M.

**VICE PRESIDENT** : Jadhavar Group of Institutes

- Jadhavar Hotels & Developers Pvt. Ltd. • Jadhavar Films • Jadhavar Legal Firm
- Jadhavar Real Estate • Shardul Sudhakararrao Jadhavar Associates
- Prin. Dr. Sudhakararrao Jadhavar Sevkanchi Patsantha

A present education is undergoing a rapid change and it is quite understandable that it becomes difficult to make decision about which course and which college to choose. In any case the ultimate aim of education is to make a person knowledgeable and well informed.

Our college looks at education differently. An extremely efficient and competent faculty is the guiding force behind grooming students. We mentor, guide, mold & encourage students to develop a passion, competent, committed, creative and compassionate in them to be successful in the ever changing competitive world. It is dedicated to overall development of students by offering support services such as fee concession, free counseling services, conducts workshops to create awareness and develop positive mental health for social service through NSS Unit. Along with this college provides platform for their placement & future guides them for building their bright career.



## About JGEF, Pune:-

JGE-foundation was established in the year 2007 by legendary. Prin. Dr. Sudhakar Rao Jadhavar with a gentle yet firm support of the young & dynamic secretary Adv. Shardul Rao Sudhakar Rao Jadhavar. This foundation provides quality education in the field of Management, Arts, Commerce, Science, Nursing, School of Education from K.G. high school to Junior College onwards. This Jadhavar group made education a household name parenting 500+ employees, 13000+ students, & 30+ institutions in 05 Campuses.

## About College :

Jai Ganesh College of Education established in the year 2008 in a sub-urban area i.e. Narhe - Dhayari, Pune near to Bangalore-Pune express way. Our college believes in practicing quality teaching and learning methodologies. College has spacious and well equipped Lab of Computer. Our library is enriched with large numbers of quality reference books, journals, magazines and E-journals etc. College has affiliated to the Savitribai Phule Pune University, Maharashtra Govt. NCTE & UGC Norms.

## Facility available at college

- \* Fully furnished college building, classrooms, computer labs with 80 computers
- \* WI-FI campus, Library, Book Bank scheme and Reading room
- \* Highly qualified and well experienced teaching staff
- \* Extra-curricular activities for Eg. Placement cell, Personality development course, Spoken English courses, Tally courses etc.
- \* Seminars, Guest Lectures and Workshops for students
- \* Separate Hostel and Mess for girls
- \* Using IT based Advanced teaching and learning aids
- \* Diploma courses and central government soft skill courses
- \* Earn and Learn Scheme, Student Welfare Council, Refer & Earn
- \* Scholarship facility as per university and government of Maharashtra norms
- \* State Level Essay competition, Debate competition & cultural activity
- \* State Level Science Fair

## **VISION :**

The Institute envisions equipping student, teachers with an education that strengthens their intellect and wisdom. We aim to instill social, ethical, and political awareness in our students so that they become informed and responsible citizens of the future. Furthermore, we aspire to develop creative and constructivist teaching approaches aligned with global educational trends.

## **MISSION :**

The Institute's mission is to support and develop educators who are knowledge able, skilled, and dedicated to creating positive learning environments. We aim to foster student success and contribute to advancing education and society. We strive to cultivate a supportive learning environment that encourages innovation and research through a constructivist curriculum approach.

## **GOALS & OBJECTIVES :**

The Institute has set goals and objectives to provide a wide range of professional and vocational courses to student teachers to meet the demands of society. In addition, the Institute aims to develop a positive self-concept among student teachers, create awareness of educational issues and rights, and foster a rational outlook towards society. The Institute is also committed to promoting purposeful education focusing on human values and social responsibility by participating in outreach programs. Finally, the Institute strives to achieve excellence in academic disciplines and extension activities by emphasizing quality in every activity.

## COURSE OFFERED

### B.Ed. FIRST YEAR

Course Code	Title of the Course	Credits	Hours	Marks (External + Internal)
<b>PERSPECTIVES OF EDUCATION - CORE COURSES</b>				
BED 101	Childhood and Growing up	4	64	80 + 20
BED 102	Contemporary Indian Education, Gender and Society	4	64	80 + 20
BED 103	Learning and Teaching	4	64	80 + 20
BED 104	Assessment and Evaluation for Learning	4	64	80 + 20
BED 105	Advanced Pedagogy and Application of ICT	4	64	80 + 20
<b>SPECIALIZED COURSES - OPTIONAL COURSES</b>				
BED 106 01 to 11	Understanding disciplines and School Subject (Any two from the list No. 1)	4 (2+2)	64 (32+32)	40 + 10 40 + 10
BED 107 01 to 11	Pedagogy of School Subject (Any two from the list No. 2)	4 (2+2)	64 (32+32)	40 + 10 40 + 10
<b>PRACTICING FOR CONSTRUCTIVIST TEACHING LEARNING</b>				
BED 108	<b>Teaching Competency I</b> (a) Micro Teaching (b) Integration Lessons and Simulation Lessons	2	32	50
BED 109	<b>Teaching Competency II</b> (a) Technology based Teaching (b) Team Teaching (c) Lessons using Models of Teaching	2	32	50
BED 110	<b>Teaching Competency III</b> (a) Practice Lessons (b) Introduction to Internship	4	64	100
<b>ENHANCING PROFESSIONAL CAPACITIES</b>				
BED 111	(a) Critical understanding of ICT Practical (b) Co curricular Activities and Social Service	2 (1 + 1)	32 (16 + 16)	50 (25 + 25)
BED 112	Health and Yoga	2	32	50
<b>TOTAL</b>		<b>40</b>	<b>640</b>	<b>1000</b>

## B.Ed. SECOND YEAR

Course Code	Title of the Course	Credits	Hours	Marks (External + Internal)
<b>PERSPECTIVES OF EDUCATION - CORE COURSES</b>				
BED 201	Quality and Management of School Education	4	64	80 + 20
BED 202	Knowledge and curriculum, Language across curriculum	4	64	80 + 20
BED 203	School and Inclusive School	4	64	80 + 20
<b>SPECIALIZED COURSES - OPTIONAL COURSES</b>				
BED 204	Elective (Any one from the list No. 3)	4	64	80 + 20
BED 205 01 to 28	Additional Pedagogy Courses : Understanding disciplines and Pedagogy of School Subject (Any one from the list No. 4)	4	64	80 + 20
<b>PRACTICING FOR CONSTRUCTIVIST TEACHING LEARNING</b>				
BED 206	<b>Teaching Competency IV</b> Practice Lessons	2	32	50
BED 207	<b>Teaching Competency V</b> Internship	8	128	200
<b>ENHANCING PROFESSIONAL CAPACITIES</b>				
BED 208	Reading and Reflecting on Texts	2	32	50
BED 209	Understanding of Self	2	32	50
BED 210	Basics of Research	2	32	50
BED 211	Drama and Art in Education	2	32	50
BED 212	Open Course or Entrepreneurship Development	2	32	50
<b>TOTAL</b>		<b>40</b>	<b>640</b>	<b>1000</b>

## ELIGIBILITY

### Eligibility for various courses

Students with following Qualification :

- First year of Bachelor of education programme leading to Bachelor of Education (B.Ed.) Degree.
- The candidate should be an Indian National and should have minimum 50% marks (Minimum 45% marks in case of Backward Class categories) either in the Bachelor's Degree and/or in the Master's Degree in Sciences / Social Sciences/ Humanity, Bachelor's in Engineering or Technology with specialization in sciences and mathematics with 55% marks (Minimum 50% marks in case of candidates of Backward Class categories belonging only to Maharashtra State).

## Rules & Regulations

### A. Rules for Admission —

1. Students seeking admission to the college in the first year of any program will have to apply to the college in prescribed form which is available in the college office as well as on website of the college [www.jadhavargroupofinstitute.in](http://www.jadhavargroupofinstitute.in)
2. Students interested in the courses run by the college should apply as per the schedule noticed by the college. Applications received after the prescribed date will not be considered.
3. Admission will be confirmed only after submission of required documents and fulfilling the eligibility forms. Students have to pay full amount of fees at the time of admission.
4. Bonafide & eligible students of this college have to apply for admission to the next class in the prescribed form available in the college office within 3 days from the declaration of the result of University examination.
5. For other University student's admission: Students from the other university in the India seeking admission to the college will have to apply in the prescribed form. They have to apply eligibility certificate to the Registrar, Savitribai Phule Pune University, in the prescribed form. They will have to submit the following original documents along with the application for Eligibility Certificate, Migration Certificate, Passing Certificate, Gap Certificate, Transfer / Leaving Certificate, Statement of Marks of previous examination, Cast, Medical and HIV Test (for foreign students) Domicile Certificate.
6. Foreign students seeking admission to the college will have to apply in the prescribed form along with the provisional Eligibility Certificate issued by the Registrar, Savitribai Phule Pune University and NO OBJECTION CERTIFICATE from the Central Government along with the student's Visa & passport. Admission will be granted to them only after they fulfill the Rules Regulations of the University of Pune.
7. Admitted students have to Compulsorily fill up the Online Anti ragging under taking form.

### B. For cancellation of admission Rules :-

Declared by Savitribai Phule Pune University will be followed time to time for cancellation of admission.

## Cancellation of admission and refund of fee :

Tuition Fee and Laboratory Fee : The candidate cancelling his / her confirmed admission will be entitled to receive the refund of fees after deducting the amounts as indicated below except otherwise as stated by the state Govt. / University / Competent Authority / U.G.C.

Sr. No.	Time of Cancellation	Vacant seat has been filled by another candidate before last date - amount to be deducted
1.	From 1st day to 10 days (First day is inclusive) from the date of commencement of the course.	20 % of the total fees
2.	From 11th to 30th days (First day is inclusive) from the date of commencement of the course.	40 % of the total fees
3.	After 30th days (First day is inclusive)	100 % of the total fees

### C. Rules for Attendance ---

1. Every Student is expected to be regular and punctual in attending classes, practicals, tutorials and must put an attendance of minimum 75% for all subjects.
2. Academic terms shall not be granted and the students shall not be allowed to appear for examination if the academic record and attendance are not satisfactory.
3. In exceptional and unavoidable circumstances, if a student is required to be remaining absent; written application should be submitted to claim permission of the Principal for the period of absence.

### D. Code of Conduct ----

1. Students must carry valid Identity card during the stay in the college campus.
2. Students have to keep their cell phone (Mobile) switched off during the lectures / practical. Misuse of camera cell phones is strictly prohibited.
3. Smoking, drinking alcohol and use of drugs is strictly prohibited in the premises of the college and hostel.
4. Students if found indulging in anti-national activities contrary to the provision of the acts and a laws enforced by Government will be expelled from the college without any notice by the principal of the college.
5. A students shall not go to the press or any other publicity media without prior permission of the Principal.
6. Attendance for the social and national events such as Independence Day, Republic Day and all other declared national celebration is mandatory.
7. Students should not damage the college property (furniture, equipments, library books, building etc.) if found guilty will be liable for disciplinary action.
8. Students have to maintain silence in the class / corridor, avoid disturbance to other classes and do not leave the class between the lectures.

### **E. Anti-Ragging Rules ---**

Ragging is strictly prohibited and guilty students will face strict action including expulsion as per the directions of the Honorable Supreme Court in SLP No.24295 of 2006 16th may 2007 and in Civil Appeal No 887of 2009, dated 8th may 2009 and Govt. of Maharashtra Ordinance dated 15th may 1999. Prevention and prohibition of ragging is an offense punishable by law resulting in imprisonment and /or penalty.

Ragging means display of disorderly conduct of any act which cause or is likely to cause physical, psychological harm or raise Apprehension of fear of shame or embarrassment to a students in any educational institution and includes-Teasing, abusing, threatening or playing practical jokes and /or causing hurt to such students; or asking a students to do any act or perform something which such students will not in the ordinary course willingly, do and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche or such fresher or any other students; Ragging within or outside of any educational institute is strictly prohibited.

► **A cell against Harassment and atrocities against women is functioning in the college in keeping with the Supreme Court guidelines.**

### **F. Disciplinary Rules:**

- a. As per the UGC draft Regulations on curbing the menace of ragging in higher educational institutions, 2009 every students and parent will have to fill and sign an undertaking (printed on perforated page) to refrain from ragging, and submit along with the admission form.
- b. As per the Savitribai Phule Pune University Rules, a minimum of 75% attendance is essential, failing to which action will be taken as per the rules.
- c. The students should be aware that four wheeler commuting to the college and four wheeler parking for student is strictly prohibited.
- d. The students shall park the vehicle in the parking space provided by the college for students and pay the charges. If the vehicle is parked in adjacent space, college will not take responsibility of it.
- e. The students shall not consume tobacco, drugs, pan parag, gutkha, liquor and other things which are injurious to health.
- f. **The students shall switch off his / her mobile while in college premises.**

### **G. General Instruction**

- 1 All students are expected to read the notices put up on the notice board of the college and website of the college. The college will not be responsible for loss of any advantage to the students due to his / her failure to note the notices in time.
- 2 Students must provide a correct personal mobile number, E-Mail Id and a proof of permanent correct address (Voter ID card, Aadhar card, Driving License, Ration card, Passport etc.) for correspondence in the college office. Any change in the address must be communicated in writing to the college office immediately.
- 3 Students will not be allowed to appear for the University examination unless he /she has competed his / her Preliminary exam, Internal Assessment Work, Internship and Practice Lesson as per the Savitribai Phule Pune University norms.

## Maintenance of Discipline and Good conduct by students – ordinance 157.

### 1. Every students of Jadhavar College shall at all time

- i) Conduct himself properly and maintain proper behavior
- ii) Observe strict discipline on the campus of the college and also outside i.e. in bus railway station, public place education trip and at play grounds.
- iii) Ensure that no act of his /her consciously or unconsciously brings the college in to disrepute.
- iv) Shall not lodge any complaint and make any representation regarding any matter connected with the college to the press or other social media.

### 2. Any students who behaves contrary to the provisions of following clause

- I) Shall constitute misconduct or indiscipline which terms shall mean and include, among others, any one or more of the acts jointly or severally, mentioned here in after namely,
- ii) Any act directly or indirectly causes or attempt to cause disturbance in the lawful functioning of the college,
- iii) Habitual unpunctuality in attending lectures, practical's, tutorials and other courses as may be prescribed.
- iv) Repeated absence from lectures, practicals, tutorials and other courses
- v) Canvassing for or accepting contributions or otherwise associating himself or herself with raising of any fund or any object whatever without the previous sanction of principal.
- vi) Obstructions to any students or group of students in his or their legitimate activities whether in the class room play ground, gymnasium place of social and cultural activities within the campus of college.
- vii) Possessing or using fire arms, lethal weapons, explosive or dangerous or poisonous drugs or intoxicant in any form in the college.
- viii) Ragging, bullying or harassing any students in the college or outside there off.
- ix) Harassing to staff member or any member of the college.
- x) Destroying or attempting to destroy or tamper with any official record or document of the college.
- xi) Stealing or damaging any property belonging to the college, staff member of the college or any other students.
- xii) Instigation or participating in any gherao of any official of the staff member of the college.
- xiii) Gambling in any form in the college
- xiv) Refusal to appear to give evidence before enquiry officer appointed by the authority with respect to charge against him.
- xv) Disorderly behavior in any act specifically forbidden by the authority.
- xvi) Conviction on the court of law for criminal offences, involving moral turpitude.
- xvii) Any other act not specifically mentioned hereto before which whether, by commission or omission, as would in the circumstances of the case, be considered by the Authority as an act of misconduct and / or indiscipline.



## EXAMINATION INFORMATION

### Instructions For Student

- ▶ All the students are informed to use online application system for submitting examination form (online.portal exam.unipune.ac.in of examination section of Savitribai Phule Pune University )
- ▶ After declaration of result college notifies about filling online rechecking (Photo copy of answer sheet) / revaluations forms.
- ▶ Passing percentage in all subjects is 40 \*
- ▶ ATKT rules are applicable as per University norms.
- ▶ Internal examinations will be conducted only once in a year.

**Students who do not fulfill this condition will not do not be permitted to appear for Annual examination.**

**Students appearing for the examination must obey the following instructions.**

#### A. While entering the examination hall.

1. Make sure that you are not in possession any material such as books note –books scribbled notes mobile, etc, which may tempt one to copy or use as a reminder.
2. Do not take away any answer-book supplement (written or blank) while leaving the examination hall.
3. Do not speak or communicate in any way any other candidate in the examination hall while the examination is going on.
4. Do not disobey any instruction /s issued to you by the senior or junior supervisor.
5. Do not behave in a rude or disobedient manner.

▶ **Failure to observe the instruction may result in expelling the Candidate instantly and punishing the misconduct may result by excluding the Candidate form any University or college Examination or Course for a specified period permanently.**

#### B. While writing the examination hall.

1. Write on both sides of the answer book.
2. Write the answer book in blue or black ink/ball pen only. Use of coloured pencil or ink in case of diagrams and sketches is permitted.
3. Do not write your name in any part of you answer –book or disclose your identity in any other manner.
4. Do not write anything on your question paper or the blotting paper.
5. Do not write your seat number anywhere except in the space provided. If seat number is written anywhere else, it will be treated as unfair means and the performance will be treated as null and void for the entire examination.
6. Address all your queries to your supervisor.
7. If you suspect that there is some error in the question paper immediately bring it to the notice of the senior supervisor so as to enable him to rectify it after making the necessary enquiries. In case the supervisor is unable to rectify the errors while the paper is in progress you should bring the suspected error to the notice of the university through the Ext. Sr. Supervisor of the Examination centre immediately.
8. Write your answer in a legible hand, answer written in an illegible and undecipherable hand is liable to be unassisted.
9. You will not be permitted to leave the examination hall until half hour after the question papers are distributed and during last 10 minutes of the schedule time prescribed for the particular examination.

10. Exchange of writing materials stencils, mathematical instruments etc, is strictly prohibited.
11. An act of copying or impersonation at an examination is punishable under the Maharashtra prevention of Malpractice at university Board and other specified examination (1982).The act passed to the effect.
12. Do not write answer in wrong sections as these will not be examined.
13. Make sign on the attendance sheet with your examination seat number.

**C. While handing over the answer –book to the supervisor.**

1. Make sure that you have completed and correctly written your seat number and other details on the cover page of the answer-books and supplements.
2. All answer-books and supplements to you must be handed over to the supervisor intact whether written in or blank.

**University Examination Pattern :**

Class	Term, End / Mid Term	University Exam	Total Marks	Aggregate Marks
F.Y.B.Ed.	20 Marks	80 Marks	100	1000
S.Y.B.Ed.	20 Marks	80 Marks	100	1000

\* Note : For Detailed Information Please refer Savitribai Phule Pune University Website.

**Check List for Original Documents of First Year**

- ▶ Allotment Letter
- ▶ MH-CET Score Card
- ▶ SSC (Std. X) Mark Sheet
- ▶ HSC (Std. XII) Mark Sheet
- ▶ Graduate Degree Mark Sheet
- ▶ Post Graduate Degree Mark Sheet
- ▶ Other Qualification Mark Sheet
- ▶ Leaving Certificate after Passing
- ▶ Nationality & Domicile Certificate
- ▶ Education Gap Affidavit on Rs. 100/- Stamp Paper
- ▶ Caste Certificate (If applicable)
- ▶ Caste Validity (If applicable)
- ▶ Non Creamy Layer Certificate Valid Up to 31 March 2024 (If applicable)  
(VJNT, OBC, SBC, NT(A), NT(B), NT(C), NT(D))
- ▶ Migration Certificate (If applicable)
- ▶ Income Certificate (If applicable)
- ▶ Two Passport Size Photograph
- ▶ Addhar Card Zerox
- ▶ Pan Card Zerox

*Savitribai Phule Pune University - Website : [www.unipune.ac.in](http://www.unipune.ac.in)*

## Students Support Services:

- 1. Earn and Learn Scheme :** Earn and learn scheme has been granted to college by Savitribai Phule Pune University since its inception. Many students have benefited through the scheme till now. Students work in library, gymnasium, office and laboratories. They get work experience along with some financial help under this scheme.
- 2. Gymkhana :** The college encourages and promotes talented students in the field of sports through the Gymkhana. The college has produced a glittering array of sportsmen, many of whom have been honored with various awards. Gymkhana provides following game facility such as basket ball court, Indian games Kabaddi, Kho-kho, Equipment room, Indoor games like Chess, Carom, Table tennis, Badminton.
- 3. Library :** The College has a well equipped, automated and spacious library. A Library has wide collection of Reference books, Text books, National and International Periodicals. Open access to collection of books and resources. The library has Book bank, internet facility. Identity card is compulsory while using library services. Students should follow instructions displayed in the library.
- 4. Counseling and Guidance Centre :** The centre offers Counseling on personal, and emotional issues. It offers vocational guidance and career counseling. Every year many students from all the faculties avail the benefits of this centre.
- 5. Placement cell:** The college takes initiative in placing students for job in various renowned companies. Information about opportunities in higher education is also provided.
- 6. Anti Sexual Harassment :** Complaints if any, related to eve-teasing, use of obscene language unparliamentarily behaviours with either sexes (both staff and students) are addressed by the cell.
- 7. Grievance cell** is constituted to address students' concerns and their grievances.
- 8. Disaster Management Cell :** organizes mock drills, workshops and awareness programmes.
- 9. Vishakha :** The women Harassment complaint Redressed Cell. Complaints from girl's students, women staff members are redressed by the women Harassment complaint Redressed Cell.
- 10. Student's Safety – On and off the campus**  
Following are the provisions done by the college to ensure the safety of the students on and off the campus. In scalable boundary wall height, single entry point to the campus safeguarded with security guards, Identity verification mechanism, register of unknown visitors, Wearing of ID cards by the students and staff in the premises is made compulsory.
- 11. Fees Installment -** 1) At the time of Admission 2) 2nd Month 3) 5th Month 4) 7th Month
- 12. \* Student Development -** Crash Courses provided by our Institution for Personality & Skill Development. Only 50 % Fees to Student & 50 % by Institution.
- 13. Internship & Scholarship for Students,** who have eligible Govt. Scheme.
- 14. \* 50 % Discount** in Education Fees for Children of Indian Army, Police Dept., Fire Bridged & Journalist.

## CODE OF CONDUCT

The College expects every student to abide by the following Code of Conduct:-

### 1) Identity Card:

a) Students must have their identity Card duly filled in and signed. Students must wear their Identity Card when they are in the college premises.

b) Transfer of I. D. Cards is a criminal offence. The student will be liable to expulsion from the college.

2) **Littering** in the classrooms, corridors & the campus is prohibited. Please use the dustbins provided all around. Offenders will be penalized.

3) **Sluing on the vehicles** in the college compound or on A-Road is strictly prohibited.

4) **Loitering or Crowding** on A-Road is also prohibited. Students are required to remain in the college campus during their free hours.

5) **Mobile Phones** if carried by the students should be switched off while in classroom, library & corridors of the college. If these instructions are not followed, the instrument will be confiscated and the concerned student will also be levied fine.

6) **Anti-Ragging act** : Ragging is banned in this institution. A student involving in any such act will be expelled from the college and in addition may undergo imprisonment and fine.

## Developmental Programmes and Activities

### Performance Improvement Programme (PIP) :

Since the past few years the college has been conducting the Performance Improvement Programme. Special coaching is provided to all the students appearing for Competitive Examinations in order to improve their performance. The programme involves:

- Brushing up the important topics
- Revision of topics which are difficult to understand
- Three mock examinations (Preliminary Examination) that help the students to practice and master writing answers.
- Organize external expert's lectures for Preparation Competitive Examination

### Soft-skills :

The College has employed professionals for guiding the students -who are weak in their communication, who need remedial coaching. To improve their deficiencies a 16 hrs course is being organized at different levels throughout the academic year by the college.

### Career Guidance :

The College has a well established career guidance cell which functions in co-ordination with the placement cell. Every year a career fair titled "Master Mind" is organized by the SVKM (Management) which is attended by students and parents at large and speakers from different vocations are invited to guide the students.

### Counseling Centre :

The College has appointed a male and a female counselor for the students to handle stress or related problems, on all working days Timing: 10.00 a.m. to 4.00 p.m. Besides counseling the centre conducts aptitude, intelligence and personality tests for students.

## College Discipline

The College attaches great importance to discipline and the same must be scrupulously observed by all students, Failure to comply with any of the rules, regulations or requirements notified from time to time will lead to strict disciplinary action. Students joining the College shall observe all the Rules and Regulations of the College laid down from time to time.

- ▶ In order to qualify to appear for the examination, the admitted student has to have a minimum of 75% attendance per year as per S.P.P.U. regulations. In the event of any default in attendance and discipline, the college authorities can take disciplinary action against the student including dismissal from the college, non eligibility to write the final Examination etc.
- ▶ Students must always wear the valid Identity Card issued by the college with their recent photograph affixed, bearing the signature of the Principal, around their neck. They must present it for inspection or verification whenever demanded by the college Authorities and/or Security Staff. No student shall be allowed to attend lectures, Practicals etc. unless he / she has his / her Identity Card with him / her.
- ▶ Students must not attend lectures other- than their own without the special permission of the professor concerned.
- ▶ Students must attend their lectures / Tutorials / Practicals regularly, Defaulters may face Disciplinary Action.
- ▶ Students should make use of the College library and must not loiter in the college premises whenever they have free period.
- ▶ Students must be in their classes on time. Late comers may not be allowed to enter the class.
- ▶ Students must do nothing either inside or outside the college that will in any way interfere with its orderly administration and discipline. They should not communicate any information or write anything about the college to the press without the written permission of the Principal .
- ▶ Students are liable to lose their term for disobedience, misconduct mis behavior or for any act of indiscipline. Student must take proper care of all the college property. Any damage done to the property of the college by disfiguring walls, doors, windows, fittings, furniture and such other things is breach of discipline and will be considered a punishable offence. Smoking, Tobacco, Chewing, use of Drugs etc. are strictly prohibited in the College premises.
- ▶ Use of Mobile Phones, Pagers, Walkman etc; in the College premises is strictly prohibited.
- ▶ No association or organization shall be formed, no meeting shall be held, no person will be invited to address the students in the college without the prior written permission of the Principal.
- ▶ No picnic, socials, excursion or tour shall be arranged without the prior written permission of the Principal. If students join an unofficial picnic or tour, the College shall not be responsible for anything that happens in the picnic or tour.
- ▶ No student shall collect money as contribution to picnic, trip, educational visit, get-together, study notes, charity or any other activity without the prior written sanction of the Principal.
- ▶ While conducting debates or meetings in the College a responsible staff member approved by the principal will chair the session and the subject of debates or lectures must have the prior approval of the Principal,
- ▶ Matters not covered by the existing rules will be at the discretion of the Principal.
- ▶ Ragging is strictly prohibited in the college premises and outside. Students indulging in ragging will be punished as per The Maharashtra Prohibition of Ragging Act, 1999.

### COLLEGE RULES AND REGULATIONS (GENERAL)

- ▶ All students are answerable to the Principal, member of the staff for their conduct in the college premises.
- ▶ In subordination, abusive language, mis behavior or misconduct can lead to the dismissal of a student.
- ▶ Demonstration of any kind in the college is strictly prohibited.
- ▶ In case of sickness, a leave application shall be submitted to the college office along with a medical certificate within two days of resuming the College. Fitness certificate at the time of resuming the college essential.
- ▶ All the receipts on account of the fines imposed on students for any cause whatsoever shall accrue to the Students Aid Fund of the College.
- ▶ All students applying for bonafide certificates, character certificates, birth date certificate, testimonials etc. and requiring the Principal or Vice Principals signature on any kind of document or application should first contact the Head Clerk in the College Office, No paper should be taken by the student directly to the Principal.
- ▶ All students representing the college in sports / cultural activities should ensure that the relevant documents are submitted for leave of absence within a week of the respective events (Sports /Cultural).

## EXTRA ACTIVITIES

### SPORTS

Students have always been encouraged to participate in sport activities and physical training. To do full justice to this endeavor, the college has appointed a person especially for the conduct of sport activities. Though the college is situated in the heart of the western suburbs and lacks a sylvan campus, the sports-persons of the college have never felt disadvantaged. **Reputed coaches** in the respective sports/games are appointed to train the students. **Sports kits as well as allowances are provided to the sports-persons.**

### CULTURAL ACTIVITIES

In order to identify the hidden talents among the students, the college conducts a Talent Search. The College aims at achieving overall development of its students in **Theatre, Dance, Music, Literary and Fine Arts**. From the beginning of every academic year, students are encouraged to perform on stage. They are also encouraged to participate in various events and competitions, both intra and intercollegiate. Other Festivals like Malhar, Mood Indigo, and Umang have witnessed excellent performances from students. Moreover, the College holds its own Annual Mega festival jaloosh, which is a roaring success among all college going students.

### About Mahadbt Scholarship 2023

The Maharashtra government has come up with a portal through which they provide **Mahadbt Scholarship** to all of the students of the Maharashtra state who are not able to pay their fees because of its high rate. Also, an online portal has been designed so that the students no longer have to visit the concerned government office to avail the benefit of the different scholarships which are available for them. There are different scholarships present for different types of students and different types of categories and religions of the student.

### Details Of Mahadbt Scholarship

Launched by	Maharashtra Government	Objective	Providing Scholarships
Beneficiaries	Students	Official Website	<a href="https://mahadbtmahait.gov.in/">https://mahadbtmahait.gov.in/</a>

### Types of Mahadbt Scholarship

There are various types of post-matric scholarship schemes that are offered through the **Mahadbt portal**. The list of these scholarships are as follows:-

Department	Types of Scholarships
Social Justice And Special Assistance Department	Government of India post-matric scholarship
	Post matric tuition fees and examination fees (freeship)
Tribal Development Department	Post Matric Scholarship scheme (Government of India)
	Tuition fees and exam fees for tribal students (freeship)
Directorate of Higher Education (DHE)	Rajarshi Chatrapati Shahu Maharaj Shikshan Shulkh Shikshavrutti Yojana (EBC)
	DR Panjabrao Deshmukh Vastigruh Nirvah Bhatta Yojana (DTE)
OBC, SEBC, VJNT & SBC Welfare Department	Post Matric Scholarship to VJNT students
	Tuition fees and examination fees to VJNT students
	Post Matric Scholarship to OBC students
	Post Matric Scholarship to SBC students
	Tuition fees and examination fees to OBC students
Minority Development Department	Tuition fees and examination fees to SBC students
	Scholarship for students of minority communities pursuing higher and professional courses (DTE)

**ANTI RAGGING DECLARATION  
ANNEXURE I  
AFFIDAVIT BY THE STUDENT**

I, \_\_\_\_\_ (full name of student with Institute Roll Number)  
s/o d/o Mr./Mrs./Ms. \_\_\_\_\_, having been  
admitted to \_\_\_\_\_ / \_\_\_\_\_ (name of the institution), have received or downloaded a copy  
of the Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the  
"Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
  - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that
  - a) I will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.
  - b) I will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

**Signature of deponent**

Name: \_\_\_\_\_

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (place) on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ (year).

**Signature of deponent**

Name: \_\_\_\_\_

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year) after reading the contents of this affidavit.

**OATH COMMISSIONER**

Nole : It is mandatory to submit this affidavit in the above format, if you desire to register for the forthcoming academic session.

**ANNEXURE II**  
**AFFIDAVIT BY PARENT / GUARDIAN**

I, Mr./Mrs./Ms. \_\_\_\_\_ (full name of parent / guardian) father/mother/guardian of, (full name of student with University Roll Number) , having been admitted to \_\_\_\_\_ (name of the institution), have received or downloaded a copy of the Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 5) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that
  - a) My ward will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.
  - b) My ward will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

**Signature of deponent**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone/ Mobile No.: \_\_\_\_\_

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month) , (year).

**Signature of deponent**

Name: \_\_\_\_\_

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year) after reading the contents of this affidavit.

**OATH COMMISSIONER**

Note: It is mandatory to submit this affidavit in the above format, if you desire to register for the forthcoming academic session.



# 7th Yuva Sansad



Shri. Pravin Gaikwad



Shri. Sadabhau Khot



Shri. Ganesh Bidkar



Shri. Dattatray Dhankawade



Shri. Bhaskar Pere Patil



Shri. Ashok Nete



Shri Suresh Khopade



Shri. Vikas Mahatme

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**Alumni Meet**



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